

UTICA BOROUGH COUNCIL

Date: November 12, 2019

Location: Utica Fire Hall

Meeting was called to order by Council President Tod Elford at 7:00 p.m. with the Pledge of Allegiance. In attendance in addition to T. Elford were Vice-President S. Osborn, Mayor Mary Ann Schell, Jack Foster, Andy Baker and Secretary/Treasurer Marian Murphy. Bill Henze was absent.

T. Elford called for a motion to approve the minutes of the October 2019 meeting. The motion was made, seconded and unanimously approved.

T. Elford called for a motion to approve the October 2019 Treasurer's Report. The motion was made, seconded and unanimously approved.

T. Elford called for a motion that all bills be paid. Motion was made, seconded and unanimously approved.

Recognition of Guests: None.

COMMITTEE REPORTS

RECREATION REPORT: Nothing to report. D. Sheffer will be asked to put up the Christmas flags for the holiday season.

ROAD REPORT: J. Foster engaged Canal Township to roll and grade Stevens Road. J. Foster stated that they did a good Job. Bill to follow from Canal for the work.

COMMUNITY LIAISON: Nothing to report.

FIRE DEPARTMENT LIAISON: A barrier is to be built at the end of the fire department driveway so that no snow will be plowed against the playground fence and thus not cause damage.

MOWING/SNOW PLOWING: The Borough received the contract from Frenchcreek Township for snow plowing. It was executed at the meeting and will be mailed promptly to Frenchcreek Township.

OLD BUSINESS

PENDING ROAD WORK: There has been no communication between B. Getsinger and the two homeowners on the section of Kraft Hill Road regarding the execution of the Deeds of Dedication. Council decided to draft a letter to the homeowners from Council encouraging them to sign the dedication letters. If there is no response, members of council volunteered to personally contact them to encourage their cooperation with this action. If the homeowners do not respond, the road will not become a PennDot Liquid Fuels road. The implications are that the Borough solely will not the funding to complete the road work.

COUNCIL OF GOVERNMENTS (COG): The COG meeting of October 17, 2019 was held at the Rouseville Borough building. Topics included the County commissioner candidates spoke on their positions, the County land bank program was outlined and the county hotel tax is to be increased to 5% from 3.5%. The next COG meeting is at the Cranberry Township Building on November 21, 2019 at 7:00 pm.

HALLOWEEN/TRICK OR TREAT HOURS: The Halloween Party/Costume Contest at the Utica Fire Hall was well attended and prizes were awarded. The event was a success and the attendees enjoyed the festivities.

LIGHT UP NIGHT/DECORATING CONTEST: Light-Up Night is Saturday December 14, 2019. An advertisement was placed in the Utica Presbyterian church bulletin and a flyer that was placed in the post office.

NEW BUSINESS

2020 County Liquid Fuel Aid: The Borough was awarded \$12,912, the amount requested, for the paving project on Kraft Hill Road. As discussed above, the Borough must have the deeds of dedication completed in order to use these monies for this project.

2020 Preliminary Budget: The 2020 revised preliminary budget was presented. A correction from last month was noted. A motion was then made to advertise the budget. The motion was made, seconded and unanimously approved. The budget will undergo a final review and passage.

2020 Preliminary Council Meeting Dates: January 6 (1st Monday), February 11, March 10, April 14, May 12, June 9, July 14, August 18 (3rd Tuesday), September 8, October 13, November 10 and December 8.

Accounting Software: Approval was given for M. Murphy to search for an accounting software to be used by the Borough in order to prepare financials, budget and pay bills in a more efficient and timely manner. M. Murphy will search for a reasonably priced software that will fit the Borough's needs and report back to Council.

MISCELLANEOUS:

- It was decided to browse Black Friday ads for a safe for the Borough's sensitive documents.
- Next Council Meeting December 10, 2019.

Meeting adjourned at 7:44 p.m.

Respectively submitted,

Marian Murphy
Secretary/Treasurer