

UTICA BOROUGH COUNCIL

Date: March 14, 2017

Location: Utica Fire Hall

Meeting was called to order by President Tod Elford at 7:15 p.m. with the Pledge of Allegiance. In attendance in addition to T. Elford were Ken Bryan, Jack Foster, Shannon Osborn and Mayor MaryAnn Schell. Absent were Bill Henze and Secretary/Treasurer Jody Burgert.

Recognition of Guests: Todd Steetle

T. Elford called for a motion to approve the minutes of the February meeting. Motion was made, seconded and approved.

T. Elford called for a motion to approve the February treasurer's report. Motion was made, seconded and approved.

T. Elford called for a motion that all bills be paid, including an invoice from T. Steetle for 15 hours for snow removal on the sidewalks. Motion was made, seconded and approved.

COMMITTEE REPORTS

RECREATION REPORT: Nothing to report

ROAD REPORT: All is well.

COMMUNITY LIAISON: All is well.

FIRE DEPARTMENT LIAISON: Due to the absence of the liaison, there was no report.

OLD BUSINESS

EMERGENCY SHELTER: No news on the emergency shelter designation.

MEADOR PROPERTY: No contact with the Meadors.

DCNR PLAYGROUND GRANT: In the absence of J. Burgert, discussion was tabled.

SECURITY CAMERA: The cameras were installed Monday, March 13.

LIGHT UP NIGHT: Mrs. McAvoy has not responded to the Borough's request to decorate trees on her property for light up night.

2016 AUDIT: The audit was conducted on March 4 and finally completed on March 10. Whether to pay the auditors \$100 rather than \$75 for this year only was tabled due pending further explanation.

NEW BUSINESS

MISCELLANEOUS:

- The Realty Transfer Tax (Staup) was reviewed.
- A letter from National Fuel gas was reviewed with no action required.
- Jack Foster or Ken Bryan may attend the Wake up to the Issues Breakfast, sponsored by PSAB on Friday, April 14 at Perkins Restaurant in Meadville.
- The annual Liquid Fuels allocation for \$13,578.42 was deposited March 1.
- J. Burgert's request to destroy Accounts Receivable and Payable for 2008 and 2009 was approved. These records must be kept for seven years.

Meeting concluded at 7:46 p.m.

Respectively submitted,

Tod Elford
President, Utica Borough Council